**<TO BE PREPARED USING THE LAW FIRM’S LETTERHEAD>**

Date

Singapore Institute of Legal Education

2 Havelock Road

#04-18 Havelock 2

Singapore 059763

Attn: Director, Bar Admission and Examinations

**CERTIFICATE OF DILIGENCE FOR HC/AAS OF XXX/20XX – <NAME OF TRAINEE> (B20XXXXX)**

This is to confirm that <NAME OF DIRECTOR IN FULL> is the sole director of the Singapore law practice, <NAME OF LAW FIRM>, and has met all the requirements set out in Section 75C of the Legal Profession Act 1966 at the material time during the practice training period of the above-named trainee.

Yours faithfully,

<NAME OF SOLE DIRECTOR IN FULL>

DIRECTOR

<NAME OF LAW FIRM>

Enclosure:Annex A Section 75C of the Legal Profession Act 1966

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| **Qualification to practise as sole proprietor, partner or director of Singapore law practice** |

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| **75C.**—(1)  No solicitor may practise in a Singapore law practice as a solicitor on his or her own account or in partnership (whether in a law firm or a limited liability law partnership) or as a director of a law corporation unless he or she —

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| (*a*) | has successfully completed such legal practice management course within such time as the Council may by rules made under section 59 prescribe; and |
| (*b*) | has, since being admitted as a solicitor, been employed for not less than 3 continuous years or 3 years out of a continuous period of 5 years in a Singapore law practice; or |
| (*c*) | has been employed as a relevant legal officer for not less than 3 continuous years or 3 years out of a continuous period of 5 years. |

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| (2)  The Council may, with the approval of the Minister, exempt a solicitor from subsection (1)(*a*) or shorten any period referred to in subsection (1)(*b*) and (*c*) if it is satisfied that the solicitor has gained substantial experience in law in Singapore or elsewhere. |

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| (3)  Paragraphs (*b*) and (*c*) of subsection (1) do not apply to a solicitor who was admitted as a solicitor before 1 March 1997. |

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| (4)  This section does not apply to a solicitor who has before 9 March 2007 been in practice in a Singapore law practice as a solicitor on his or her own account or in partnership (whether in a law firm or a limited liability law partnership) or as a director of a law corporation. |

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| (4A)  [*Deleted by Act 20 of 2007*] |

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| (5)  Any solicitor who contravenes subsection (1) shall be guilty of an offence and shall be liable on conviction to a fine not exceeding $10,000. |

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