**<TO BE PREPARED USING THE LAW FIRM’S LETTERHEAD>**

Date

Singapore Institute of Legal Education

2 Havelock Road

#04-18 Havelock 2

Singapore 059763

Attn: Director, Bar Admission and Examinations

**CERTIFICATE OF DILIGENCE FOR HC/AAS OF XXX/20XX – <NAME OF CANDIDATE> (B20XXXXX)**

This is to confirm that <NAME OF DIRECTOR IN FULL> is the sole Director of the law practice, <NAME OF LAW FIRM>, and has met all the requirements set out in Section 75C of the Legal Profession Act (CAP 161) at the material time during the practice training period of the above-named trainee.

Yours faithfully,

<NAME OF SOLE DIRECTOR IN FULL>

DIRECTOR

<NAME OF LAW FIRM>

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| **Qualification to practise as sole proprietor, partner or director of Singapore law practice** |

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| **75C.**—(1)  No solicitor may practise in a Singapore law practice as a solicitor on his own account or in partnership (whether in a law firm or a limited liability law partnership) or as a director of a law corporation unless he —   |  |  | | --- | --- | | (*a*) | has successfully completed such legal practice management course within such time as the Council may by rules made under section 59 prescribe; and  *[Act 40 of 2014 wef 18/11/2015]* | | (*b*) | has, since being admitted as a solicitor, been employed for not less than 3 continuous years or 3 years out of a continuous period of 5 years in a Singapore law practice; or | | (*c*) | has been employed as a relevant legal officer for not less than 3 continuous years or 3 years out of a continuous period of 5 years.  *[20/2009 wef 09/10/2009]*  *[40/96; 4/2000; 41/2005; 20/2007; 19/2008]* |      |  | | --- | | (2)  The Council may, with the approval of the Minister, exempt a solicitor from subsection (1)(*a*) or shorten any period referred to in subsection (1)(*b*) and (*c*) if it is satisfied that the solicitor has gained substantial experience in law in Singapore or elsewhere.  *[40/96]* |      |  | | --- | | (3)  Paragraphs (*b*) and (*c*) of subsection (1) shall not apply to a solicitor who was admitted as a solicitor before 1st March 1997.  *[20/2007]* |      |  | | --- | | (4)  This section shall not apply to a solicitor who has before 9th March 2007 been in practice in a Singapore law practice as a solicitor on his own account or in partnership (whether in a law firm or a limited liability law partnership) or as a director of a law corporation.  *[20/2007; 19/2008]* |  |  | | --- | |  |      |  | | --- | | (5)  Any solicitor who contravenes subsection (1) shall be guilty of an offence and shall be liable on conviction to a fine not exceeding $10,000.  *[40/96; 20/2007]* |  |  | | --- | |  | |