

## REGISTRATION FOR 2025 SESSION 1 PART A BAR EXAMINATIONS AND COURSE [RETAKERS FROM PREVIOUS SESSIONS]

1. Candidates who failed their Part A Bar Examinations in the previous attempt(s) may register to retake their failed subject(s) at the 2025 Session 1 Part A Bar Examinations. Candidates retaking the Part A Bar Examinations **MUST** register and pay for **ALL** their failed subjects. To register, you must complete the registration form on page 3.
2. The **fees schedule** (inclusive of GST) for candidates re-taking their Exams in 2025 Session 1 are as follows:

	1 to 2 Subjects		3 to 5 Subjects	
	Course + Exams	Exams ONLY	Course + Exams	Exams ONLY
<b>Singapore Citizen</b>	\$1,907.50	\$872.00	\$3,815.00	\$1,744.00
<b>Singapore PR</b>	\$2,071.00		\$4,142.00	
<b>Foreigners</b>	\$4,011.20		\$8,022.40	

3. **SkillsFuture Credit (SFC)**
  - 3.1 All Singapore citizens aged 25 and above will be able to utilise their SFC account to pay for the course fee of the Part A Course.
  - 3.2 If you would like to utilise your SFC for payment of your Course fees, do take note of the following:
    - (a) make payment of the Part A Course fees less the amount of the SFC you will be claiming. If this figure is incorrect, the SFC authority will reject the request to utilise the SFC.
    - (b) attach a screenshot of your SFC balance at point of submission of your application.
    - (c) please submit your SFC claims within 60 days before the course start date. Login to <https://www.myskillsfuture.gov.sg/> to submit your SFC (SkillsFuture credit claims) and attach the SILE Invoice.
  - 3.3 Please note the following before deciding to utilise your SFC:
    - (a) If you have already made initial self-payment for this course in full, you will not be able to use SFC for this course.
    - (b) SFC is not intended to pay for training provided by employers, which should continue to be borne by your employer. If you need further clarification, please write to <https://service-portal.skillsfuture.gov.sg>.

4. **Payment Terms**

Complete the registration form and make the payment of the course fees by Bank Transfer only. Please select the option FAST (Fast And Secure Transfers) OR Transfer Now:

**Name of Bank:** Standard Chartered Bank Singapore

**Account Name:** Singapore Institute of Legal Education OR SILE

**Bank Account Number:** 0107087316

**Indicate "A-[Full name of applicant]" in the payment details. Include as much of your full name as the space will allow. This will allow us to verify that payment has been made by you.**

5. Email the completed registration form (i.e., page 3) and screenshot of your payment (Non-SFC) details to [parta2025s1@sile.edu.sg](mailto:parta2025s1@sile.edu.sg). The screenshot of your transmission receipt/ payment details must include (i) the full name stated in the bank transfer, (ii) the date of transfer and (iii) the amount transferred. Both the form and fees must reach us **by 5pm on Friday, 20 September 2024.**

**REGISTRATION FOR 2025 SESSION 1 PART A BAR EXAMINATIONS AND COURSE  
[RETAKERS FROM PREVIOUS SESSIONS]**

CANDIDATE'S PARTICULARS												
<b>Name of Candidate (as per NRIC/Passport):</b>												
<b>Last 4 characters of Identification Number (eg. 123A):</b>	<b>Mobile:</b>	<b>Email:</b>										
PREVIOUS SESSION(S) INFORMATION												
<b>Indicate the year(s) that you sat for the examinations:</b>												
<b>Tick the subject(s) you are retaking:</b>												
<input type="checkbox"/> Company Law (COY)	<input type="checkbox"/> Evidence Law (EVD)											
<input type="checkbox"/> Criminal Law (CRM)	<input type="checkbox"/> Land Law (LAN)											
<input type="checkbox"/> Singapore Legal System (SLS)												
REGISTRATION FOR PART A BAR COURSE												
<input type="checkbox"/> I am not registering for the Course.												
<input type="checkbox"/> I would like to register for the Course. The preference of my SGs are as follows												
<table border="1" style="border-collapse: collapse; width: 100%;"> <thead> <tr> <th style="width: 50%;"></th> <th style="width: 50%;">SG</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">1st Choice</td> <td></td> </tr> <tr> <td style="text-align: center;">2nd Choice</td> <td></td> </tr> </tbody> </table>		SG	1st Choice		2nd Choice		<b>OR</b>	<table border="1" style="border-collapse: collapse; width: 100%;"> <thead> <tr> <th style="width: 80%;"></th> <th style="width: 20%;">SG</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">No Preference</td> <td></td> </tr> </tbody> </table>		SG	No Preference	
	SG											
1st Choice												
2nd Choice												
	SG											
No Preference												
If <b>No Preference</b> is selected, we will assign the SG accordingly.												
I have read and understood the information set out in the Registration Guide for the 2025 Session 1 Part A Bar Course. I agree with the conditions for registration and undertake to comply with the rules therein.												
<b>* Refer to Page 4 for more information on Part A Bar Course Registration.</b>												

\_\_\_\_\_  
Signature of Candidate

\_\_\_\_\_  
Date

FOR OFFICIAL USE	
<b>Request Received By / Date:</b>	<b>Payment made?</b>
	<input type="checkbox"/> Yes <span style="margin-left: 100px;"><input type="checkbox"/> No</span>

## 2024 PART A BAR COURSE – REGISTRATION GUIDE

SILE will accept registrations for the 2025 Session 1 Part A Bar Course from now until **5pm on Friday, 20 September 2024.**

- A. Read this Registration Guide carefully.
- B. Fill in the Registration Form found on page 3 of this Guide.
- C. Submit the Registration Form to SILE along with a screenshot of your electronic payment **by 5pm on Friday, 20 September 2024.**
- D. SILE will notify you of the registration outcome by 5pm on Friday, 29 November 2024.
- E. Email [parta2025s1@sile.edu.sg](mailto:parta2025s1@sile.edu.sg) for clarifications on the registration process.

### Information on the Course Schedule

1. The Part A Bar Course is an optional course to prepare applicants for the Part A Bar Examinations. The course will tentatively take place from 27 January 2025 to 28 March 2025.
2. There are currently 2 Seminar Groups (SGs) planned for the 2025 Session 1 Part A Bar Course. The indicative course schedules for the 2 SGs will be shared closer to the course dates.
3. There are 5 webinars for each of the 5 examinable subjects. In total, there will be 25 webinars for each SG all of which will be conducted using Zoom Platform. To participate in the Webinar, you must have a computer compatible with Zoom, with a working web camera, microphone and speakers. Your camera **must be switched on** during the entire duration of the Webinar. **Do not register for the Course if you do not wish to attend webinars.**
4. The duration of each seminar is 90 minutes.
5. You will only attend the seminars for the SG which you have been assigned.

### Selection and Allocation of Seminar Groups

6. You must indicate on the registration form your choice of SG in order of your preference.
7. SILE will endeavour to assign you an SG having regard to your preference indicated on the form. If a particular SG is over-subscribed, the allocation of candidates for that SG will be done by balloting.
8. You are strongly encouraged to indicate your choice(s) of SGs. (There is no guarantee that you will be assigned one of the SGs of your choices, especially if they are the most popular SGs.) If you can only attend one of the SGs, leave the 2nd Choice blank. If you only indicate 1 choice, and you are balloted out of it, you will not be assigned any SG. Your registration will be unsuccessful and any course fee paid will be returned to you.
9. Once you have been assigned an SG which is one of your indicated choices, the allocation is final and the course fee paid is non-refundable. You are not allowed to switch SGs or attend the seminars of the other SGs.

10. The final course schedule stating the exact timings, will be provided to course candidates 2 weeks before the commencement of the Course. Login details to the webinars will be released through SILE Campus Calendar 1 week before the scheduled webinars. You should expect to receive login details to SILE Campus by 6 January 2025.
11. SILE reserves the right to discontinue any SG which is under-subscribed.

### **Important Notes and Rules**

#### **General**

12. Candidates who did not register for the Course must not attend the webinars.
13. The Part A Bar Course is optional. If you are unable to plan your work or Relevant Legal Training/Practice/Work (RLT) schedule to attend the Course, please do not register for it.
14. There may be other changes to the course schedule which may arise due to the facilitators' work requirements. These changes will be brought to the affected candidates' attention (such as through a notice in the learning management system, SILE Campus) as soon as practicable.

#### **Attendance**

15. You can only attend the webinars for your assigned SG. You are not allowed to swap webinars with another candidate or attend the webinars of another SG.
16. There are no make-up webinars if you are unable to attend due to work or RLT or other personal commitments.
17. If you are unwell and cannot attend a webinar, you must send SILE a valid medical certificate by the following business day. SILE may, but is not obliged to, arrange for you to attend a make-up webinar with another SG, subject to availability. It is in SILE's absolute discretion whether to make such an arrangement, and not an entitlement of the course candidates.
18. **You MUST NOT under any circumstances attend the webinar of any other SG without SILE's prior written consent.**

#### **Webinars**

19. When attending a webinar on Zoom, your profile name must reflect your full name as per your NRIC, you must turn on the camera in Zoom and the camera is to be kept on for the entire Webinar. Ensure that the computer that you use to access the webinar has a built-in webcam or external camera attached to it. If you do not comply with the requirements, the facilitator and/or SILE staff will remove you from the webinar.
20. You must not share the login details to the webinars and invite other candidates to attend the webinars with you.
21. **Recording and/or distributing any recorded webinars are strictly not allowed. Recording of the webinars is, amongst other things, an invasion of privacy for the instructors and other course candidates, and a violation of the intellectual property rights of the Institute.**

### **Withdrawal from Course**

22. There is no refund of the course fee if you withdraw or discontinue from the Bar Course or the Bar Exams for any reason (e.g., if you do not meet the criteria to be a Qualified Person, or if you do not obtain any requisite Ministerial exemption). Please take this into consideration before you register for the Course.
23. Disciplinary action will be taken against candidates found violating any of the rules in this Guide. Candidates found in breach of any rule may be barred from sitting for the Examinations.
24. SILE reserves the right to amend the rules or impose additional rules for the conduct of the Course.